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### **Positions Announcement**

TCI Foundation invites applications for the position of Project Coordinator from eligible candidates for Targeted Intervention project (Migrant) at Chandigarh.

The announced vacancies are purely on contractual basis for limited and specific time period project. The duration of the services may be extended, if the timeline of the project extends, and such extension is completely on the discretion of the employer.

The advertised position can be cancelled and/or varied as per the discretion of the employer.

The candidate on selection may be posted/transferred anywhere in India as per the requirement and discretion of the employer. The data of all candidates who shall apply for these positions will be securely retained in the TCI Foundation HR Data Bank.

Merely fulfilling the eligibility and applying for the position does not entitle the candidate to be called for interview. The candidates after extensive screening and shortlisting will be called for interview. No TA/DA will be paid by TCI Foundation to the candidate to attend the interview, if shortlisted and called for interview.

The interested candidates may apply online by **05<sup>th</sup> April 2021** to The **Head TCI Foundation**. The candidates may send the complete resume with cover letter through email at [recruit.tcif@tcil.com](mailto:recruit.tcif@tcil.com)

**Please Specify location and position applied for in the subject line.**

### **POSITION ANNOUNCEMENT** (before applying please refer to the eligibility and other conditions)

<b>Position:</b>	<b>Outreach Worker</b>
Location:	Chandigarh
Report:	Project Coordinator
Salary:	<b>Rs. 7500/- pm (CTO)</b> Fixed (no negotiation)

#### **Job Summary:**

The ORW will be responsible for overall planning of service delivery at the field for behaviour change or service uptake. With Peer Educators and ORW has to plan,

counselling sessions by counsellor, clinic services by visiting physician or preferred providers, advocacy and networking with stakeholders. Supporting the peer educators and facilitating their work for efficient and effective coverage of HRGs. Maintenance of records of the outreach team and report to the project. Rapport building with the target population and mobilise them for various services. Work with M&E assistant for data recording. Ensure field training of PEs.

### **Essential Requirements:**

Should be at least educated up to 10th standard with good knowledge of the local community and local language.

- ORWs should preferably be from the community in case of FSW, MSM, TG, Migrants and Truckers Project.

### **Knowledge & Skills:**

- Should have strong communication skills.
- Ability to work in small teams, and flexible ways of working.
- Proficiency in data analysis, report writing, case study compilation.
- At least 20 days of field visit is required.
- Capacity to monitor report and guide the team under him/her.