

Position:	National Technical Lead
Number of Position:	One (1)
Type of Job:	Contractual Fixed Term Consultancy
Tenure:	Initially one year (01 April – 31 March 2025) (The period can be extended till 31 st March 2027 based upon performance evaluation)
Place of Posting:	Gurgaon
Essential Qualification & Experience:	<p>Qualification: Master Degree in Public Health or MD (Community Medicine) or Ph.D. (Bio-medical sciences/life sciences/Zoology/Biochemistry/Biotechnology)</p> <p>Experience: 20 years' experience of research/programme implementation in public health.</p>
Desirable:	Experience in the field of malaria or vector borne diseases. Administrative experience of coordinating Research/ programme activities at central/international level. Ability to write analytical reports and statistical analysis of program activities.
Age Limit:	Maximum 70-year age
Consultancy Fee Band:	Max. Rs. 1,85,000 per month (all inclusive) (The remuneration will be commensurate with the qualification and relevant experience.)
Travel: (Candidates who can travel frequently to manage trainings in different parts of the country only needs to apply)	Frequent official travel to conduct trainings, coordination with regional offices, and state departments. While travelling, the consultant will receive a fixed per diem allowance for boarding/lodging expenses as per travel policy of the organization.
Last date to apply:	30 April 2024

About Organization

TCI Foundation is one of the premier non-government ISO 9001:2015 organizations in India. It is an autonomous organization having its presence across the nation. The Foundation works within the ambit of government rules and regulations, and in compliance with the laws of the land. TCI Foundation primarily provides supplementary support as a partner to governments in public health programmes and projects.

TCI Foundation is an equal opportunity employer. Employment at TCI Foundation is based solely on individual's merit and qualifications directly related to professional competence. TCI Foundation does not discriminate against any employee or applicant because of race, caste, creed, colour, religion, gender, origin, disability, marital status, or any other basis protected by law.

Position Roles & Responsibilities

- 1) Representation of Organization: Lead the team with capability to present and discuss the subject while attending any meeting within and outside the organization.
- 2) Project Lead: Lead and manage a team of senior staff and consultants on technical assignments as per the requirement of the organization, ensure timely delivery of complex tasks, and guide the team in reaching overall program goals.

- 3) **Work Plan:** Prepare annual work plans and budget of the project in coordination with senior staff, and consultants.
- 4) **Technical Guidance:** Provide overall technical guidance to the project staff for effective implementation of project's activities.
- 5) **Coordination:** Liaise with NCVBDC, Regional Directors and State Programme Officers of different states.
- 6) **Monitoring Visits:** Undertake periodic monitoring visits to review implementation progress in regions, states, and districts, prepare reports and follow up on implementation of recommendations.
- 7) **Technical Support:** Coordinate drafting of program documents. Analyze and utilize data and observations from field visits, to address bottlenecks in implementation. Technical liaison and coordination with national, regional, state and district authorities in the implementation of project activities.
- 8) **Capacity Building:** Coordinate staff trainings at national, regional, and state levels.
- 9) **National Reviews:** Coordinate in organizing annual national review meetings.
- 10) **Support to DG:** Capable to support Director General TCI Foundation in leading the team with capability to guide the team members with a wide public health horizon and visionary approach for developing public health project(s) and commensurate activity.
- 11) Undertake such other assignments, which may be assigned from time to time by the organization.

Remember:

- 1) Check your eligibility before applying.
- 2) Given the large volume of applications we receive, we are unable to respond to all applicants and our responses are limited to those who are shortlisted.
- 3) Merely fulfilling the eligibility and applying for the position does not entitle the candidate to be called for interview.
- 4) No TA/DA will be paid to attend the interview in person.
- 5) The advertised position can be cancelled/varied as per the discretion of the employer.

Interview Criteria

- 1) Initially shortlisted candidates will be interviewed in virtual mode.
- 2) Shortlisted candidates from virtual mode interview will be invited for in-person interview at Gurgaon.
- 3) The candidates invited for in-person interview may subject to written test or presentation to understand their ability to work with the organization.
- 4) Final selection will be made from the candidates invited for in-person interview at Gurgaon.

Link to apply for the position

[Application link](#)