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## NOTICE

### INVITING APPLICATIONS FOR APPOINTMENT OF COACHES

TCI Foundation invites applications from ELIGIBLE CITIZENS OF INDIA for filling up 4 vacancies of Coaches at residential Urmila Sports Academy Nyangal Bari, Tehsil Rajgarh, Distt. Churu (Rajasthan).

#### About TCI Foundation

TCI Foundation, the social arm of Transport Corporation of India Limited (TCI), is committed to serve the nation with a motto of equality and better life for all citizens. The Foundation is in vanguard to support and assist the communities including less privileged in India by facilitating Health Services, Education, Community and Sports Development.

The Foundation is a registered entity and duly empowered by the Government of India under Section 12A and 80G of the Income Tax Act. It is an approved entity under Foreign Contribution Regulation Act, 2010 (FCRA) to receive global grants. It is one of the enlisted organizations with United Nations Office on Drugs & Crime (UNDOC).

#### 1. NUMBER OF VACANCIES

Name of the Post	Sports Discipline	No.	of
		<b>Vacancies</b>	
<b>COACH</b>	Boxing	1	
	Kabaddi	1	
	Weightlifting	1	
	Wrestling	1	

#### 2.0 AGE & QUALIFICATIONS:

The candidate should possess the following qualifications for applying:

<b>Age Limit</b>	<b>21 to 40 Years as on last date of application i.e. 31.03.2018</b>
<b>Minimum Educational Qualification/ Professional Qualification</b>	<b>Essential</b> (a) Diploma in coaching from SAI / NS-NIS or from any other recognized Indian / Foreign University. OR (b) Participation in Asian Games/World Championship

with Certificate Course in Coaching.

OR

(c) Qualification and participation in Olympic Games with Certificate Course in Coaching

**2.1 Mandatory Technical skills:**

- a) Outstanding technical knowledge of individual and team principles including techniques, tactics, coaching trends and international developments.
- b) In depth understanding and application of the principles of coaching, sport science, medicine and technology within a high performance coaching program.
- c) Well-developed liaison, interpersonal, oral and written communication and people management skills.
- d) High level of influencing skills.
- e) Outstanding communication skills – verbal and written.
- f) Sound administrative skills.
- g) Self-motivated and able to work independently and as part of team.
- h) Demonstrated ability to meet competing demands through effective prioritization in a result oriented environment.
- i) Efficient and organized, and strong awareness of self and self-management.
- j) Demonstrated success in managing individual differences and group dynamics.
- k) Demonstrated ability to exercise sound judgment, observe confidentiality and use discretion and initiative.
- l) Excellent observational and analytical skills.
- m) Ability to thrive in a pressured environment of irregular and long hours and capacity to travel domestically and overseas for extended periods.

**Mandatory Administrative Skill**

- a) Provide regular written reports and KPI data to the Executive Director and TCI Foundation Management following all events as well as providing program reports as required.
- b) Management of both domestic and overseas competitions and program activities.
- c) Conduct other duties as directed by the Executive Director or TCI Foundation Management.

**Desirable Skills:**

- a) Experience and proven capability in the holistic development of athletes and programs.
- b) Demonstrated experience in planning, organizing and implementing a comprehensive high performance coaching program for teams and athletes.
- c) Knowledge of leading trends in coaching, including coaching science, practices and the appropriate application of leading technology tools.
- d) The ability to effectively leverage and manage expertise from support services and other staff to ensure team success.
- e) The ability to attain excellence from players, coaches, staff and all stakeholders through the establishment of Wining Culture.
- f) Effective management skills that reflect your ability to build and successfully implement long-term strategic plans that are supported by informed operational

decisions.

- g) Experience of working with multiple partners to achieve success including working with public and private funding agencies.

### **3.0 KEY RESPONSIBILITIES**

- a) Be responsible for coaching and preparation of players.
- b) Coach athletes both in team environment and individual sessions.
- c) Monitor and evaluate athlete performance using relevant data to ensure standards are met and potential is maximized.
- d) Create, maintain and develop technical content for dissemination to the pathway.
- e) Provide leadership management to ensure that all staff are high performance focused and success driven.
- f) Drive the provision of support services to the team, squad and individuals.
- g) Provide technical and tactical directions for participation in national and international competitions.

### **4.0 DETAILS OF THE POST**

- a) The post of Coach is the entry level post in the Cadre of Coaches. Coach is eligible for promotion to Senior Coach and then to Chief Coach.
- b) The vacancies shall be filled- up as per the positions indicated above.

### **5.0 SALARY PACKAGE**

Best in the industry, commensurate with qualification & experience.

**Allowances and other benefits:** The candidates recruited shall be entitled for admissible emoluments including staff accommodation in the campus.

### **6.0 SELECTION PROCESS**

- a) The candidates who fulfil the eligibility criteria will be called for interview which will be held at Gurgaon.
- b) If required, a written examination, Physical fitness test/Skill test will be conducted at the place to be decided/intimated by TCI Foundation.
- c) The Syllabus for Written Exam, if conducted, will be as per NIS Diploma Course.

### **For Olympians [Category 2(c)]**

Candidates who fall under the category of 2(c) would be called for interview directly and would be offered direct appointment. The selected candidates under this category would be asked to join immediately thereafter.

### **7.0 GENERAL INSTRUCTIONS**

- (a) Only Indian Nationals can apply for the above posts.
- (b) The written test will be held at Gurgaon.
- (c) Only those candidates who are fulfilling the eligible criteria will be allowed to appear in the written test. The candidates have to appear for the written exam/Skill Test/ Interview test to the above posts at their own expenses.
- (d) The qualification must be obtained from Govt. Recognized institutions/Universities.

- (e) Canvassing in any manner and bringing outside influence shall make the candidature liable for rejection.
- (f) The authority reserves the right to restrict the number of candidates to be called for test and change of exam centre on the basis of any other norms decided by the Authority at a later date.
- (g) The decision of the selection committee is not liable for challenge and same shall stand final and binding on each candidate.
- (h) Before applying for the post, the candidate should ensure that he fulfills the eligibility and other norms mentioned in the Advertisement. Furnishing of wrong/false information will be a disqualification and TCI Foundation will not be responsible for any consequence of furnishing of such wrong/false information.
- (i) The eligibility of new applicants with respect to age, experience etc. will be determined as on **31.03.2018**. For Educational qualification, candidates whose result for final year examination is awaited are also allowed to appear in the written examination subject to the condition that they will have to produce the final results before appearing in the further selection process.
- (j) Wherever CGPA/OGPA in a degree is awarded, the candidates will have to produce document indicating equivalent percentage of marks as per norms adopted by the University/Institute at the time of document verification.
- (k) Candidates should note that only the Date of Birth as recorded in the Matriculation/ Secondary Examination Certificate or an equivalent certificate as on the date of submission of applications will be accepted and no subsequent request for its change will be considered or granted.
- (l) Mere fulfilling of the minimum qualifications and experience will not vest any right on candidates for being called for written exam. No interim correspondence will be entertained.
- (m) Decision of TCI Foundation in all matters regarding eligibility of the candidate, the stages at which such scrutiny of eligibility is to be undertaken, the documents is to be produced for the purpose of the conduct of selection and any other matter relating to recruitment will be final and binding on the candidate. Management reserves the right to fix the standard and specifications for screening and calling the number of candidates for written exam and/or Skill Test, etc.
- (n) TCI Foundation reserves the right to modify/alter/restrict/enlarge/cancel the recruitment process, if need so arises. Without issuing any further notice or assigning any further notice/any reasons thereafter. The decision of the Management will be final and no appeal will be entertained against this issue.
- (o) Please do visit our website regularly for further updates.
- (p) Further notifications/corrigendum in this regard, if any, will be put up on TCIF website only.
- (q) In case of any dispute, English version of the Employment notice will be treated as valid.

## **7.0 HOW TO APPLY**

Candidates satisfying all the conditions of eligibility shall submit their Application in the format given, which shall be either hand-written in bold capitals or typewritten on **A-4 size** paper only. The copy of the Certificate in proof of age, educational & professional qualification, experience, research and sports participation etc., must be enclosed with the application form. **The candidates can also download the application format**

**from the websites of TCI Foundation [www.tcifindia.org](http://www.tcifindia.org)**

**8.0 LAST DATE FOR RECEIPT OF APPLICATIONS**

- a) Last date for receipt of application form complete in all respect is up to 5.00 P.M. on **31.03.2018**.
- b) Application forms, complete in all respect, with enclosures, should be sent in a closed cover with a superscription on the cover “**APPLICATION FOR THE POST OF COACH** at the following address:

**The Head  
TCI Foundation  
TCI House, 69 Institutional Area  
Sector-32, Gurgaon - 122207**

- c) All applications must reach at the aforesaid address either by hand or by Post/Speed Post or Courier, or by email on or before 31.03.2018.
- d) Candidates should clearly note that TCI Foundation will in no case be responsible for non-receipt of their application or any delay in receipt thereof on any account whatsoever. No application received after the prescribed last date will be entertained under any circumstances and all the late applications will summarily be rejected. They should therefore, ensure that their applications must reach the TCI Foundation Office on or before the prescribed last date.

**Head TCI Foundation**