



National Consultant - Procurement & Supply Chain Management

Organization:

TCI Foundation an autonomous entity under Transport Corporation of India works in collaboration with Government, Public Sector Undertakings, National and International organizations and reputed corporates to serve the nation with motto of equality and better life for all citizens in the country.

Global Fund Support for Intensified Malaria Elimination Project (IMEP-2)

TCI Foundation is one of the Principal Recipients of Global Fund Grant for the period 2021 to 2024 and has been assigned the responsibility to work in unison with National Centre for Vector Borne Diseases Control (NCVBDC) Ministry of Health & Family Welfare (MoHFW) Government of India for Intensified Malaria Elimination Project (IMEP2).

Position:

TCI Foundation invites applications for the position of National Consultant - Procurement & Supply Chain Management (PSCM) purely on contractual basis. The selected candidate on this position would be required to maintain good liaison with authorities and officials of NVBDCP, State VBDCP, District VBDCP, internal and external agencies for the progression and completion of program activities within the given timeframe.

Purpose:

To support Dte. NVBDCP for effective implementation of GFATM supported Intensified Malaria Elimination Project (IMEP-2) in various States at different levels (National/ State/ District/ Sub-district). The position, based at Dte. NVBDCP, would play a critical role in evidence- based decision making at various levels to bring efficiency and effectiveness in the Programme and in bridging the gaps between planning and implementation.

Job Responsibilities:

- To monitor, supervise and support States/ UTs/ Districts in developing action plans for procurement and supply chain management and in carrying out the distribution of drugs/ other commodities as per plan, in accordance with NVBDCP and GFATM guidelines.
- To ensure consolidation and dissemination of approved annual procurement plans to State/ district VBDCPs and prepare timely progress reports based on results framework.
- To coordinate with NVBDCP staff at all levels (National/ State/ District/ Sub-district) to get updated information regarding drugs/ commodities supplied, and to ensure regularity, completeness and uniformity of Monthly Stock Reports (MSR); develop SOPs and strengthen VBDCP supply chain management through supervision.
- To ensure implementation of Logistics Management Information System (LMIS), review its status from time to time and contribute in preparation and submission of guidelines and information products.
- To calculate monthly consumption rate of drugs and diagnostics for replenishment/ relocation, so as to minimize expiry and wastage and to ensure no stock-outs at all times at all levels, including NGO SRs.
- To review the monthly/ quarterly/ annual reports received from States/ Districts, based on agreed targets and progress made along with dashboard related programme indicators.



- To work in close collaboration with NVBDCP Officers/ Consultants at National level, NGO SRs and other public & private stakeholders at various levels to ensure quality implementation of the Project/ Programme.
- To undertake procurement of goods/ services/ other items for GFATM/ NVBDCP on regular and emergency basis, as per need.
- To keep updated the procurement related documents as per Controller & Auditor General (C&AG) audit/ General Financial Rules (GFR) & Global Fund procedures.
- To provide timely updates to Dte. NVBDCP in terms of problems faced/ issues identified at State/ District level and actions needed/ taken.
- To undertake field visits in States/UTs/ Districts (atleast 10 days a month) to analyze the situation, assess implementation, finding gaps and take corrective actions accordingly, in a manner that maximizes coverage of health facilities/villages and effective utilization of resources.
- To undertake training/capacity building of NVBDCP & other healthcare staff at National, State, District and Sub-district levels, online as well as in-person.
- To participate in planning and organization of review meetings at National and Sub-national levels.
- To undertake any other task assigned by the Reporting authority.

Qualification and Experience:

Position	Qualification & Experience	Remuneration (in Rs.) per month
Lead Consultant-PSCM*/ Senior Consultant-PSCM*/ Consultant-PSCM* *The designation would be based on Qualification, Experience and Performance during written test/interview	PhD/ Master's Degree in Business Administration or Management/ Economics/Supply Chain Management/ Materials Management/Logistics/ Procurement/Accounting/ Finance/ Public Health/ Pharmacy with atleast 3 years' experience in any health programme at National or State level. OR Graduate in Pharmacy with Post-Graduate Diploma in Procurement & Supply Chain Management with at least 5 years' experience in managing supply chain of drugs/ other commodities at National/ State level. Desirable- <ul style="list-style-type: none"> • Specialization in procurement of goods, services or consultancy for Global Fund and/or other international donor agencies like World Bank funded projects will be a distinct advantage. • Familiarity with the GFATM project operations and ability to effectively coordinate with the MoHFW, Gol, GFATM and their Local Fund Agent and partner organizations. • Experience in capacity building on PSCM 	60,000-1,32,000/- (consolidated). Remuneration is indicative and would depend on Qualification, Experience & Performance during written test/ interview.



Skills required-

- Highly organized, proactive and pragmatic with good process management skills and ability to work under tight timelines.
- Computer proficiency with commonly used softwares/ packages like MS Word, Excel, Power Point & Web surfing.
- Knowledge and proficiency in using procurement/ finance related softwares such as GeM portal, e-Aushadhi, PFMS etc.
- Excellent communication (oral and written) and presentation skills, analytical and interpersonal abilities.
- Demonstrated ability to work in a multi-disciplinary team environment.

Nature of appointment: The appointment will be on contract basis initially for one year and thereafter extendable annually (or specified period) on the basis of performance appraisal (to be assessed for work output, personal attributes, functional competency etc.)

Reporting: Reporting will be to Nodal Officer, GFATM under the overall supervision of Director, NVBDCP.

Age: Upper age limit is 55 years and ready to travel extensively.

Annual Increment: Annual increment would be based on performance appraisal.

Rescission: Either party can terminate the contract by giving one month's notice in writing.

Deliverables: The consultant will be required to submit a Monthly Activity Report and Annual Report to Reporting Officer with a copy to Dte. NVBDCP. Performance appraisal would include review of monthly activity reports, field visits, timely completion of activities and innovations done and annual assessment.

Selection: Selection and appointment shall be carried out through advertisement followed by walk-in-written test/interview, if short listed.

Service Tenure: The candidate would be required to serve the organization till 31st March 2024 provided there is no termination of services by the organization.

Equal Opportunities: TCI Foundation is an equal opportunity employer. Employment at TCI Foundation is based solely on individual's merit and qualifications directly related to professional competence. TCI Foundation does not discriminate against any employee or applicant because of race, caste, creed, colour, religion, gender, origin, disability, marital status, or any other basis protected by law.

How to Apply: Candidates applying for the position are requested to adhere to following:

- Check your eligibility.
- Duly filled Application Form (link placed below)
- Given the large volume of applications we receive, we are unable to respond to all applicants and our responses are limited to those who are short listed.
- Merely fulfilling the eligibility and applying for the position does not entitle the candidate to be called for interview.
- No TA/DA will be paid to attend the interview in person, if invited.
- The advertised position can be cancelled/varied as per the discretion of the employer.

[Click to apply](#)