

Senior State Consultant (Monitoring & Evaluation)

Organization:

TCI Foundation an autonomous organization works in the development and implementation of national development programs/projects in coordination with the Government, Public Sector Undertakings, National and International development agencies to serve the nation with motto of equality and better life for all citizens in the country.

Global Fund Support for Intensified Malaria Elimination Project (IMEP-2)

TCI Foundation is one of the Principal Recipients of Global Fund Grant for the period 2021 to 2024 and has been assigned the responsibility to work in unison with National Centre for Vector Borne Diseases Control (NCVBDC) Ministry of Health & Family Welfare (MoHFW) Government of India for Intensified Malaria Elimination Project (IMEP-2).

Job Description:

TCI Foundation invites applications for the position of **Senior State Consultant (Monitoring & Evaluation) under technical support for Intensified Malaria Elimination Project-2 controlled by NCVBDC MoHFW** purely on contractual basis. The selected candidate on this position would be required to maintain good liaison with the authorities and officials of NCVBDC, State VBDC, District VBDC, internal and external agencies for the progression and completion of program activities within the given timeframe.

(i) Purpose

Technically support the NCVBDC for effective implementation of GFATM supported Intensified Malaria Elimination Project (IMEP-2) in various States at different levels (National/ State/ District/ Sub-district). The position, based at Dte. NVBDCP, would play a critical role in evidence-based decision making at various levels to bring efficiency and effectiveness in the Programme and in bridging the gaps between planning and implementation.

(ii) Responsibilities:

- Support the State Programme Officer (VBD) and assist in all technical components of the Project/ programme implementation.
- Monitor the malaria epidemiological situation in the State/ UT/ Districts and support/ supervise various components of programme planning and implementation (including programme implementation plans of the State and Districts).
- Develop comprehensive monitoring & evaluation plan including data collection tools, reporting formats, log frame, matrix for monitoring & evaluation etc. and to ensure its implementation in an effective and participatory manner in the State/ Districts.
- Supervise and monitor human resource at various levels, analyze their monthly activity reports and provide feedbacks.
- Plan, develop and implement methodology for mid-term / end-term evaluation of the Project at various levels, and the Programme as a whole, including tools, test instruments, explicit indicators for supportive supervision & monitoring of the Project/ Programme.
- Work in close collaboration with NCVBDC Officers and other Consultants at National/ State level and other public & private stakeholders at various levels (including PR-2 and NGO SRs) to ensure quality implementation of the Project/ Programme.
- Assist in the implementation of HMIS, to review its status from time to time and to contribute in preparation and submission of guidelines and information products in relation to overall M&E/MIS.
- Review the monthly/ quarterly/ annual reports received from districts/ blocks, based on agreed targets and progress made along with dashboard related programme indicators.
- Ensure consolidation and dissemination of approved annual work plans to District VBDC and prepare timely progress reports based on results framework.
- Provide timely updates to NCVBDC and SPO/ DMO, in terms of problems faced/issues identified at State/ District level and actions needed/ taken.
- Support and facilitate development and implementation of operational plan for carrying out IEC/BCC activities in collaboration with National, State, and District VBD Consultants.

- Support and facilitate development and implementation of operational plan for strengthening entomological surveillance & response in collaboration with National/ State Consultant-Entomology, and District VBD Consultants.
- Keep liaison with the Integrated Disease Surveillance Programme (IDSP) and other National health programmes for effective implementation of strategies on surveillance, monitoring & evaluation etc.
- Facilitate epidemic preparedness in the State/ Districts for tackling malaria and other VBD outbreaks and ensure rapid response thereto.
- Support the State/ District VBDC in execution & documentation of strategies for addressing important issues such as cross-border malaria, drug & insecticide resistance, asymptomatic malaria, standard treatment guidelines, malaria elimination certification process etc.
- Undertake field visits at least 10 days in a month to analyze the situation, assess implementation, finding gaps and take corrective actions accordingly, in a manner that maximizes coverage of health facilities/villages and effective utilization of resources.
- Support the National/ State/ District VBDC/ Regional Coordinator in planning training activities in the State; and to undertake training/capacity building of NVBDC & other healthcare staff at State, District and Sub-district levels, online as well as in-person.
- Participate in planning and organization of review meetings at State and District levels.
- Actively seek involvement of District Collectors, District health administrations, NGOs, CBOs, FBOs and the private sector (health and non-health) under various schemes for community mobilization and its participation towards achieving malaria elimination and other VBD control in various districts.
- Plan, coordinate, facilitate, and prepare relevant documentation for getting malaria elimination certification for the assigned state.
- Undertake any other task assigned by the Reporting authority.

(iii) Qualification and Experience:

MBBS with Post-Graduate qualification (Degree/Diploma) in Preventive & Social Medicine (PSM)/ Community Medicine/ Public Health/ Community Health Administration (CHA).

OR

MBBS with MPH/ MAE.

OR

MBBS with at least 2 years' relevant experience in Public Health at National/ State level.

OR

BDS/BHMS/BAMS/B. Pharmacy with MBA (Health Management)/ MPH/ MAE with 2 years' relevant experience in Public Health at National/ State level.

(iv) Skills required

- Strong expertise in the domain of surveillance, field epidemiology, outbreak response, VBD control.
- Computer proficiency with commonly used softwares/ packages like MS Word, Excel, Power Point & Web surfing.
- Knowledge and proficiency in statistical software packages such as SPSS, Epi Info etc.
- Excellent communication (oral and written) and presentation skills, analytical and interpersonal abilities.
- Demonstrated ability to work in a multi-disciplinary team environment.

(v) Nature of appointment: The appointment will be on contract basis initially for a period of one year and thereafter extendable for specified period based on performance appraisal to be assessed for work output, personal attributes, functional competency etc.

(vi) Reporting: Reporting to State Programme Officer (VBD) under the overall supervision of Nodal Officer GFATM NVBDC.

(vii) Age Limit: Upper age limit is 55 years may be relaxed in exceptionally qualified/ experienced candidates; and ready to travel extensively.

- (viii) **Remuneration and Annual increment:** Up to Rs. 90,000/- per month consolidated. Remuneration would depend on qualification, experience & performance during written test/ interview. Annual increment would be based on performance appraisal and as per Global Fund policy.
- (ix) **Posting Place:** State Vector Boreen Diseases Control Headquarters and travel to Districts/ PHCs/ SC/ Villages.
- (x) **Deliverables:** Submit a Monthly Activity Report and Annual Report to Reporting Officer in NCVBDC. Performance appraisal would include review of monthly activity reports, field visits, timely completion of activities and innovations done and annual assessment.
- (xi) **Selection:** Selection and appointment shall be carried out through advertisement followed by walk-in written test/ virtual or in person interview, if short listed.
- (xii) **Service Tenure:** The candidate would be required to serve the organization till 31st March 2024 provided there is no termination of services by the organization.
- (xiii) **Equal Opportunities:** TCI Foundation is an equal opportunity employer. Employment at TCI Foundation is based solely on individual's merit and qualifications directly related to professional competence. TCI Foundation does not discriminate against any employee or applicant because of race, caste, creed, colour, religion, gender, origin, disability, marital status, or any other basis protected by law.
- (xiv) **How to Apply:** Candidates applying for the position are requested to adhere to following:
- Check your eligibility.
 - Given the large volume of applications we receive, we are unable to respond to all applicants and our responses are limited to those who are short listed.
 - Merely fulfilling the eligibility and applying for the position does not entitle the candidate to be called for interview.
 - No TA/DA will be paid to attend the interview in person, if invited.
 - The advertised position can be cancelled/varied as per the discretion of the employer.

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