

Position:	Manager (Training & Sub-National Verification)
Number of Position:	One (1)
Type of Job:	Contractual Fixed Term Consultancy
Nature of appointment:	The appointment will be on contract basis initially for one year and thereafter extendable annually (or specified period) on the basis of performance appraisal (to be assessed for work output, personal attributes, functional competency etc.)
Place of Posting:	National Centre for Vector Borne Diseases Control Ministry of Health & Family Welfare Sham Nath Marg, Civil Lines, Delhi
Project Name:	Intensified Malaria Elimination Project-3 Supported by the Global Fund
Reporting to:	Nodal Officer GFATM Project under the overall supervision of the Director NCVBDC
Essential Qualification & Experience:	MBBS with post-graduate qualification (Degree) in PSM/ Community Medicine OR MBBS with 5 years' experience in Public Health with National and State level OR MBBS/BDS/BAMS/BHMS with MPH/DPH with 2 years' experience in Public Health at National or State Level.
Desirable:	Prior experience of imparting training in the health sector (at national/state level) would be an added advantage.
Skills:	<ul style="list-style-type: none"> • Strong expertise in the domain of surveillance, field epidemiology, outbreak response, VBD control. • Computer proficiency with commonly used packages like MS Word, Excel, Power Point & Web surfing. • Knowledge and proficiency in statistical software packages such as SPSS, Epi Info etc. • Excellent communication (oral and written) and presentation skills, analytical and interpersonal abilities. • Demonstrated ability to work in a multi-disciplinary team environment.
Consultancy Fee Band:	₹ 1,20,000 to ₹ 1,50,000
Annual Increment:	Annual increment would be based on performance appraisal.
Travel:	During official travels if required, the consultant will receive a fixed per diem allowance for boarding/lodging expenses as per travel policy of the organization.

Last date to apply:

10 May 2024

About Organization

TCI Foundation is one of the premier non-government ISO 9001:2015 organizations in India. It is an autonomous organization having its presence across the nation. The Foundation works within the ambit of government rules and regulations, and in compliance with the laws of the land. TCI Foundation primarily provides supplementary support as a partner to governments in public health programmes and projects. It also acts as advocating agency in the enactment of public policies in the country.

TCI Foundation is an equal opportunity employer. Employment at TCI Foundation is based solely on individual's merit and qualifications directly related to professional competence. TCI Foundation does not discriminate against any employee or applicant because of race, caste, creed, colour, religion, gender, origin, disability, marital status, or any other basis protected by law.

Position Purpose

To support NCVBDC for effective implementation of GFATM supported Intensified Malaria Elimination Project (IMEP-3) in various States at different levels (National/ State/ District/ Sub-district). The position, based at NCVBDC, would play a critical role in evidence-based decision making at various levels to bring efficiency and effectiveness in the Programme and in bridging the gaps between planning and implementation.

Position Roles & Responsibilities

- 1) To assess the training load at different levels (National/ State/ District/ Sub-district) and develop training plan for the country's Malaria Elimination Programme including review the status of online and field training facilities, resources and capacity building needs for implementation of the training plan.
- 2) To review the dossiers documents of districts with zero malaria cases and support in sub national malaria verification activities
- 3) To review and develop the training modules (including e-training modules) for various cadres of healthcare workforce; and to support, facilitate & guide Principal Recipient-2 (PR-2), States, Districts and NGO SRs in developing training modules.
- 4) To keep liaison and coordinate with other training/ management institutions/ VBDCP Units (State/ District/ Sub-district levels) for specialized trainings on malaria elimination programme.
- 5) To review the monthly/quarterly/annual reports received from States/ Districts, based on agreed targets and progress made along with dashboard related programme indicators.
- 6) To provide support/ inputs to ensure quality and timely implementation of training plan; and to undertake training/capacity building of NVBDCP & other healthcare staff at National, State, District and Sub-district levels, online as well as in-person.
- 7) To supervise and monitor HR at various levels, analyze their monthly activity reports and provide feedbacks to them.
- 8) To undertake supervisory field visits in States/ UTs/ Districts (at least once a month) to analyze the situation, assess implementation, finding gaps and take corrective actions accordingly, in a manner that maximizes coverage of health facilities/ villages and effective utilization of resources.
- 9) To ensure organization of review meetings at National and Sub-national levels for all activity related to SNV
- 10) To undertake any other task assigned by the Reporting authority.

Rescission

Either party can terminate the contract by giving one month's notice in writing

Deliverables:

The Manager training and SNV will be required to submit a Monthly Activity Report and Annual Report to Reporting Officer with a copy to NCVBDC. Performance appraisal would include review of monthly

activity reports, field visits, timely completion of activities and innovations done and annual assessment.

Remember:

- 1) Check your eligibility before applying.
- 2) Given the large volume of applications we receive, we are unable to respond to all applicants and our responses are limited to those who are shortlisted.
- 3) Merely fulfilling the eligibility and applying for the position does not entitle the candidate to be called for interview.
- 4) No TA/DA will be paid to attend the interview in person.
- 5) The advertised position can be cancelled/varied as per the discretion of the employer.

Selection:

Selection and appointment shall be carried out through advertisement followed by walk-in- written test/interview, if short listed.

Link to apply for the position

[Application form](#)